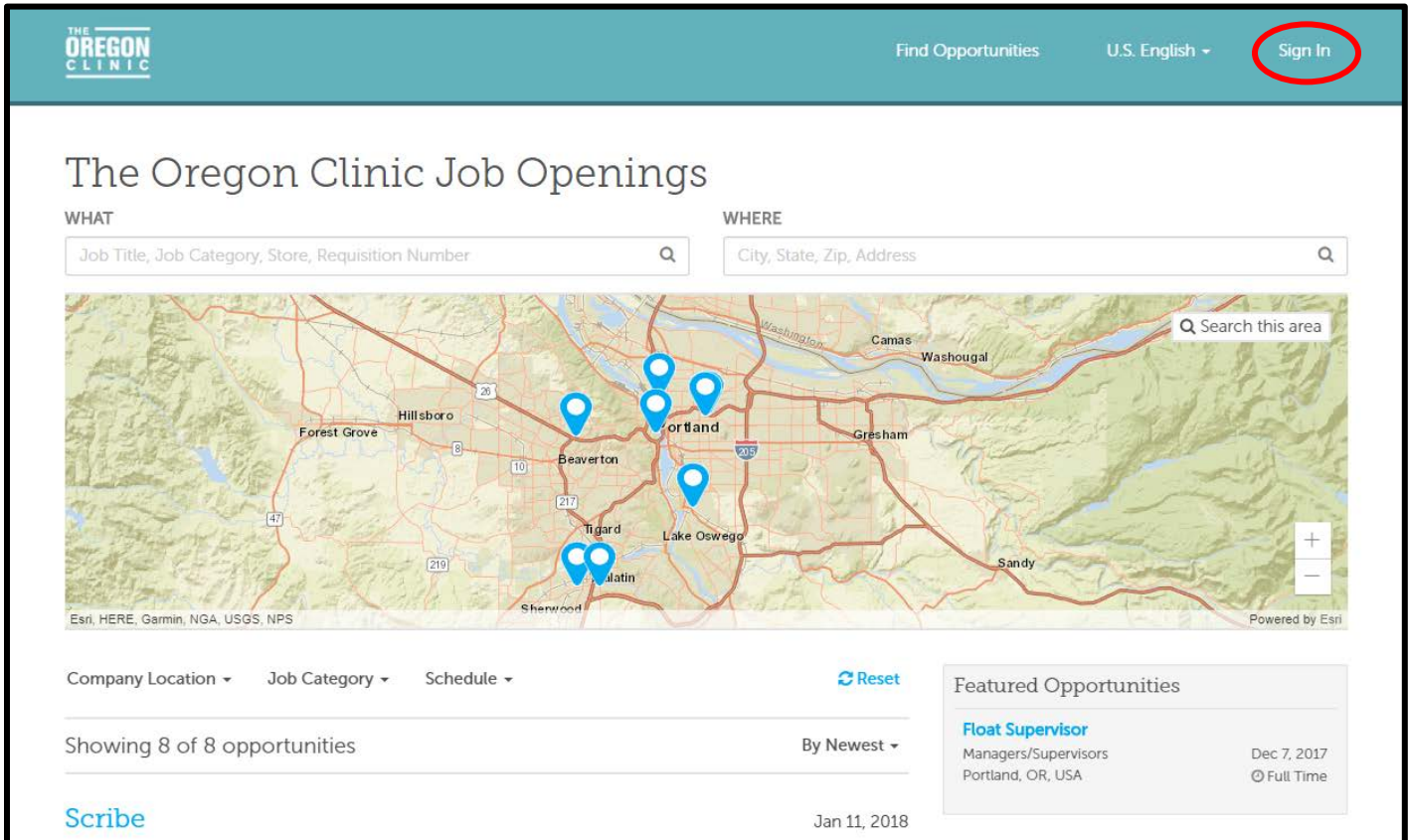


The Oregon Clinic Recruiting System Instructions

On January 17th, 2018 we updated our application system to UltiPro Recruiting. Below are the instructions for creating a new account and a brief description of the new features.



Creating a New Account

All applicants need to create an account in order to apply to our open positions. *If you previously had an account with us, you will need to create a new one, but you may use the same email address.*

- Click the “Sign In” button on the top right corner of the job board (circled in red above). This will take you to a login page.
- Select “Register”
- Follow the prompts and enter all required information

New Features

We’re happy to announce we’ve adding multiple new features to help you find your next job!

- Mobile Applications: simply attach your resume, answer a few application questions, and submit your application.
- Apply with LinkedIn: sync your profile to apply quickly and easily.
- Search by location: enter your zip code to find openings near you.
- Twitter: share a job opening with a friend using Twitter.

For technical help, email [Alisa Dawson](mailto:Alisa.Dawson) with a detailed description of the issues you encounter.